



Kelso Stormwater Advisory Committee Meeting
January 28, 2015 @ 4:00 p.m.
City Hall Conference Room 203
203 S. Pacific Ave.

Attendees:

1. Alex Berg
2. Gloria Nichols
3. Gary Friedrich
4. Van McKay
5. Dan Howell
6. Erik Olson
7. Tim Wines
8. Tina Cauffman
- 9.
- 10.
- 11.
- 12.
- 13.
- 14.
- 15.



Engineering Department

203 S. Pacific Avenue, PO Box 819 Kelso, WA 98626



Stormwater Advisory Committee Meeting

October 29, 2014

Call to Order:

Stephanie called the meeting to order at 4:07 p.m., at City of Kelso City Hall, 203 S. Pacific Ave., Conference Room 203

Those present were as follows:

Advisory Committee Members:

Gloria Nichols
Gary Fredricks
Tim Wines
Steffanie Taylor
Dan Howell

Staff:

Van McKay, City of Kelso
Nina Caulfield, Recording Secretary

Excused Absences:

Erik Olson

Unexcused Absences:

Alexandria Barg

Approval of Minutes:

Gary made the motion, seconded by Dan to approve the minutes as amended of April 30, 2014. Motion carried, all in favor.

Old Business:

1. Stormwater Management Program Plan and Draft Gap Analysis

OTAK has been hired to produce our Stormwater Management Program Plan. They are working on writing the Stormwater Management Program based on the gap analysis that was provided in the meeting packet. Elements of the gap analysis were discussed.

Open Discussion:

1. Catch Basin Locates

Tim asked about the state of our catch basin mapping. Van responded that we don't have all of them mapped and that work is an ongoing process. We are on a cleaning schedule with the ones that are located as per the requirements of the Permit. Private side mapping is only required on projects one acre or more of development and when it is connected to our system. Tracking the maintenance of their systems is also a requirement.



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2. Draft Gap Analysis Comments

Due within two weeks. Email comments to Van. Its purpose is to determine how much man power it will take to fulfill the permit requirements. The question was raised if the list should be prioritized based on the litigious risk. Tim felt that is something that the consultant should evaluate and provide. Dan asked for an explanation regarding the current level of effort versus the newly expected level of effort. Van explained that the current level of effort was for Permit efforts. The current total of 2.16 reflects the varying duties of himself as well as the two Operations Drainage employees since their time is not solely dedicated to stormwater items. The new permit requirements increase the amount of FTE needed.

3. Draft Stormwater Management Plan

The draft should be available within a month. A copy will be sent to the committee via email. Please review and respond with comments within a week of receipt. These plans are now on 5 year revision schedules.

August 2017 is when all of our code and design requirements need to be in place and functioning to the requirements of the new permit.

4. Terms of Office

Dan noticed that Tim, Gloria, and Stephanie's terms are due to expire at the end of the year. Van asked them each if they would like to continue for another term. All agreed.

5. Stormwater Newsletter

Dan shared a newsletter that he received from Thurston County. Discussion followed regarding producing a Kelso version.

Next Meeting:

Committee discussed and agreed the next meeting shall be held January 28, 2015.

Gary made a motion to adjourn the meeting, Dan seconded, with all in favor the meeting adjourned at 4:54 pm.

Approved:



~~Steffanie Taylor, Chairperson~~

Gloria Nichols, Vice Chairperson



Nina Caulfield, Recording Secretary