

Pastor Darrell Brown, Abundant Life Church of the Nazarene, gave the invocation. Mayor David Futcher led the flag salute. The Regular Meeting of the Kelso City Council was called to order by Mayor David Futcher. Councilmembers in attendance were: Futcher, McDaniel, Schimmel, Myers, Lefebvre, Roberson, and Archer.

**Minutes:** Upon motion by Councilmember Lefebvre, seconded by Councilmember Schimmel, 'Approve the Minutes of the 8/20/13 Special Meeting and the 8/20/13 Regular Meeting.' Mayor Futcher commented that the time regarding the executive session in the minutes of the special meeting needs to be corrected to read 5:10 p.m. instead of 7:10 p.m. With the mentioned correction made to the minutes, motion carried, all voting yes.

**PRESENTATIONS:**

**GFOA Award for Financial Reporting Excellence:** City Manager Steve Taylor presented Finance Director Brian Butterfield with the Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting Award. This is the 8<sup>th</sup> consecutive year that Mr. Butterfield has received this award.

**CGI Community Video Project:** Assistant to the City Manager Amy Mullerleile gave a power point presentation regarding a free community video program that is offered by CGI Communications. Mr. Taylor commented that this is a free marketing video opportunity and that he would like direction from the Council on which way to proceed. Upon motion by Councilmember Schimmel, seconded by Councilmember McDaniel, 'Pursue an agreement with CGI Communications.' Discussion followed. Motion carried, all voting yes.

**PUBLIC HEARING:**

**Cannabis Land Use Moratorium Resolution No. 13-1093:** Mayor Futcher opened the public hearing at 6:11 p.m. Comments and concerns from the audience were made by the following:

- Rick Von Rock, 400 North 7<sup>th</sup> Avenue
- Hollie Hillman, 401 North 19<sup>th</sup> Avenue
- Eric Husell, 410 North 19<sup>th</sup> Avenue

There being no further comments from the public, Mayor Futcher closed the public hearing at 6:26 p.m. Upon motion by Councilmember McDaniel, seconded by Councilmember Schimmel, 'Pass Resolution No. 13-1093, 'A RESOLUTION OF THE CITY OF KELSO, WASHINGTON, ADOPTING FINDINGS OF FACT IN SUPPORT OF ORDINANCE NO. 13-3803 ADOPTING A SIX MONTH MORATORIUM ON THE ESTABLISHMENT, LOCATION, OPERATION, LICENSING, MAINTENANCE, OR CONTINUATION OF MARIJUANA RELATED USES.' Discussion followed. Motion carried, all voting yes.

**CONSENT AGENDA:**

1. **Professional Service Agreement** – Street Condition Survey, Capitol Asset & Pavement Services Corporation
2. **Lease Agreement** – Train Depot Room 111, Cowlitz Transit Authority
3. **Contract** – Fleet Maintenance, Jacobsen's Chevron
4. **Auditing of Accounts** – \$ 1,467,334.72

Mayor Fitcher asked if any items should be removed for separate consideration. Councilmember Myers requested to remove **Item No. 2 (Train Depot Room 111 Lease Agreement)** to be discussed separately.

Upon motion by Councilmember McDaniel, seconded by Councilmember Schimmel, 'Approve the Consent Agenda and the Auditing of Accounts in the amount of \$1,467,334.72 with the removal of Item No. 2,' motion carried, all voting yes.

**CITIZEN BUSINESS:**

**Bill Kasch and Don Hanes**, of Longview, spoke from the audience about the city entry sign that they and others donated to the City of Longview. The sign's location marks the boundary of Longview and West Kelso.

**COUNCIL BUSINESS:**

**Agreement – Department of Ecology Remedial Action Grant:** Upon motion by Councilmember McDaniel, seconded by Councilmember Roberson, 'Approve the DOE Remedial Action Grant Agreement,' motion carried, all voting yes.

**Contract – Cleanup Brownfield Site, 1124 North Pacific Avenue:** Upon motion by Councilmember Lefebvre, seconded by Councilmember Schimmel, 'Approve the contract with Anderson Environmental Contracting for the cleanup of the Brownfield Site,' motion carried, all voting yes.

**Agreement – Wetland Mitigation Lease:** Upon motion by Councilmember Lefebvre, seconded by Councilmember Archer, 'Approve the Wetland Mitigation Lease Agreement with Habitat Bank.' Shelly Buller, 3400 Allen Street, spoke from the audience about potential ramifications to the inhabitants and the neighborhood around the wetland. Mr. Taylor commented that the land will be technically preserved in its natural state and the ecological value will be enhanced with the work that will be done. Discussion followed. Motion carried, all voting yes.

**Collective Bargaining Agreement – Teamsters Union:** Upon motion by Councilmember McDaniel, seconded by Councilmember Lefebvre, 'Approve the Collective Bargaining Agreement,' motion carried, all voting yes.

**Continuation of the Consent Agenda (Item No. 2 previously removed):** Upon motion by Councilmember Roberson, seconded by Councilmember Schimmel, 'Approve the Train Depot Room 111 Lease Agreement with Cowlitz Transit Authority.'

Councilmember Myers asked about the CTA having access to the downstairs restrooms when their office will be upstairs. Public Works Director David Sypher commented that the CTA will be holding regular training sessions in the downstairs meeting room so they wanted access to the restrooms. Motion carried, all voting yes.

**MOTION ITEMS:**

**Ordinance No. (1<sup>st</sup> Reading) – Public Records Policy:** The Deputy Clerk read the proposed ordinance by title only. Upon motion by Councilmember Myers, seconded by Councilmember Lefebvre, 'Pass on 1<sup>st</sup> reading, 'AN ORDINANCE OF THE CITY OF KELSO REPEALING ORDINANCE 3205 CODIFIED AT KMC 2.26 PUBLIC RECORDS DISCLOSURE AND ADOPTING A NEW KMC 2.26 PUBLIC RECORDS DISCLOSURE TO REPLACE THE REPEALED CHAPTER,' motion passed, all voting yes.

**Ordinance No. (1<sup>st</sup> Reading) – Special Events Permit Timeline Chapter 12.24:** The Deputy Clerk read the proposed ordinance by title only. Upon motion by Councilmember Schimmel, seconded by Councilmember Myers, 'Pass on 1<sup>st</sup> reading, 'AN ORDINANCE OF THE CITY OF KELSO REPEALING ORDINANCE 3573 CODIFIED AT KMC 12.24 PARADES AND ADOPTING A NEW KMC 12.24 SPECIAL EVENTS TO REPLACE THE REPEALED CHAPTER.' Discussion followed. Councilmembers Fitcher, McDaniel, Lefebvre, Schimmel, Myers and Roberson voted yes. Councilmember Archer voted no. Motion passed 6 to 1.

**Ordinance No. (1<sup>st</sup> Reading) – Procurement Policy Code Amendment to Chapter 3.40:** The Deputy Clerk read the proposed ordinance by title only. Upon motion by Councilmember Roberson, seconded by Councilmember Lefebvre, 'Pass on 1<sup>st</sup> reading, 'AN ORDINANCE OF THE CITY OF KELSO, WASHINGTON AMENDING CHAPTER 3.40 OF THE KELSO MUNICIPAL CODE ESTABLISHING PURCHASING PROCEDURES,' motion passed, all voting yes.

**Ordinance No. (1<sup>st</sup> Reading) – Contract Policy Amendment and Addition to Chapter 2.80:** The Deputy Clerk read the proposed ordinance by title only. Upon motion by Councilmember Roberson, seconded by Councilmember Myers, 'Pass on 1<sup>st</sup> reading, 'AN ORDINANCE OF THE CITY OF KELSO, WASHINGTON ADDING SECTION 2.80.035 RELATING TO GENERAL CONTRACT EXECUTION AND AMENDING KELSO MUNICIPAL CODE SECTIONS 2.80.050 AND 2.80.055 RELATING TO THE APPROVAL OF MINOR CONTRACTS AND ADMINISTRATION OF CHANGE ORDERS,' motion passed, all voting yes.

**Resolution No. 13-1094 – Cancellation of Warrants:** The Deputy Clerk read the proposed resolution by title only. Upon motion by Councilmember Myers, seconded by Councilmember Roberson, 'Pass Resolution No. 13-1094, 'A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KELSO CANCELLING CERTAIN WARRANTS OF THE CITY PURSUANT TO RCW 39.56.040,' motion carried, all voting yes.

**WALK-ON ITEM:**

**Contract – Mill Street Restoration Project:** Upon motion by Councilmember Roberson, seconded by Councilmember Archer, 'Approve the contract with Advanced Excavation Specialists.' City Engineer Mike Kardas briefed the Council on the restoration project. Motion passed, all voting yes.

**MANAGER'S REPORT:**

**Steve Taylor:** Commented that Cowlitz County will be adopting new solid waste rates on September 3, 2013. Cowlitz County Solid Waste Manager Don Olson will be giving a presentation regarding the increased rates at the September 3, 2013, City of Kelso Council Meeting.

**COUNCIL REPORTS:**

**Dan Myers:** No report.

**Rick Roberson:** Provided an update on the new CTA bus routes. Councilmember Myers commented that he would eventually like to see the statistics of how the new bus routes affect ridership.

**Gary Schimmel:** No report.

**Todd McDaniel:** Commented that the CTA has new software that provides the technology to keep track of ridership.

**Gary Archer:** Provided an update on the last Park Board Meeting.

**Kim Lefebvre:** No report.

**David Futcher:** No report.

**EXECUTIVE SESSION:**

The Council convened into Executive Session at 7:00 p.m. to discuss a labor agreement and property acquisition. The Executive Session is expected to last approximately 10 minutes. The attorney was present and no action was taken.

The Council reconvened into Regular Session at 7:12 p.m.

There being no further business, Mayor Fatcher adjourned the meeting at 7:12 p.m.

  
\_\_\_\_\_  
MAYOR

  
\_\_\_\_\_  
CITY CLERK