

Mayor David Futcher led the flag salute. The Regular Meeting of the Kelso City Council was called to order by Mayor David Futcher. Councilmembers in attendance were: Futcher, Myers, Lefebvre, McDaniel, Schimmel, Archer, and Roberson.

Minutes: Upon motion by Councilmember McDaniel, seconded by Councilmember Schimmel, 'Approve the Minutes of the 4/17/12, Regular Meeting,' motion carried, all voting yes.

PROCLAMATIONS:

Mayor Futcher read a proclamation declaring May 2012, as *Mental Health Awareness Month* in the City of Kelso. Cowlitz County Guidance Association CEO Eric Yakovich accepted the proclamation. He thanked the Council for their continued assistance and recognition year after year. He spoke of the collegial relationship with the Kelso Police Department. Mr. Yakovich invited everyone to come to the mental health awareness event, 'Run the Path 2012,' on May 19th, from 9:00 a.m. to 12:00 p.m., located at the Lake Sacajawea covered park area.

Mayor Futcher read a proclamation declaring May 2012, as *Motorcycle Awareness Month* in the City of Kelso. Cowlitz County Abate Committee Chairperson Cindy Hardin and Committee Member Debra Price accepted the proclamation and spoke about looking twice when approaching an intersection. This will save the lives of bicyclists as well as motorcyclists. They handed out motorcycle awareness posters.

Mayor Futcher read a proclamation declaring May 6th – 12th, 2012, as *National Drinking Water Week* in the City of Kelso. Public Works Director David Sypher accepted the proclamation and spoke about the water/sewer crew being consistent in providing a reliable product. The City of Kelso paid over \$7 million in water/sewer improvements over the last few years. In the State of Washington the City of Kelso consistently rates 2nd and 3rd for water clarity.

CONSENT AGENDA:

1. **Bridge Inspection Agreement** – WSDOT
2. **Airport Lease Agreement** – Hangar No. B3, Steven Polson
3. **Liquor License Renewals** a) Red Lobster, 203 Three Rivers Drive; b) Hardtails Bar & Grill, 404 West Main; c) Cliff's Hilltop Market, 604 Burcham Street
4. **Contract Award** – Citywide Catch Basin Cleaning Project, P.R. Worth, Inc.
5. **Right of Way/Street Closure** – Car Show Fundraiser, SW 6th Avenue, May 26, 2012, from 3:00 p.m. to 5:00 p.m.
6. **Appointment, LTAC Committee** – Paul W. Thornton

Mayor Fatcher stated that it has been requested by staff to remove **Item No. 3-b (Liquor License Renewal Application - Hardtails Bar & Grill)** from the Consent Agenda. He asked if there are any other items that should be removed for separate consideration. Councilmember Archer requested to remove **Item No. 5 (Right of Way/Street Closure)** and **Item No. 6 (Appointment, LTAC Committee)** from the Consent Agenda to be discussed separately.

Upon motion by Councilmember McDaniel, seconded by Councilmember Lefebvre, 'Approve the Consent Agenda with the removal of Items No. 3-b, 5, and 6,' motion carried, all voting yes.

CITIZEN BUSINESS:

Anthony Currena, 803 S. 6th Ave., asked if the City of Kelso has any say regarding possible regulations that may be placed on the trains that will be used for transporting coal from the proposed coal export terminal. He is concerned about the traffic flow when the trains come through Kelso. Mr. Sypher said the trains will be running south of town but it is too early in the process to know exactly what locations will be affected. He invited anyone that would like to know more to come and see him. He can refer them to people that can provide more detail about the process.

CONTINUATION OF THE CONSENT AGENDA (Items that were previously removed):

Item No. 3-b (Liquor License Renewal Application - Hardtails Bar & Grill):

This item was removed by staff to delay action.

Item No. 5 (Right of Way/Street Closure):

Upon motion by Councilmember McDaniel, seconded by Councilmember Myers, 'Approve the Right of Way/Street Closure on May 26th.' Councilmember Archer commented that he heard an advertisement on the radio for this function even though it has not yet been approved by Council. Mr. Sypher said we have no control when events are advertised. If this event were to be rejected by Council, there would be a new advertisement cancelling the event. Motion carried, all voting yes.

Item No. 6 (Appointment, LTAC Committee):

Upon motion by Councilmember McDaniel, seconded by Councilmember Lefebvre, 'Approve the Appointment of Paul Thornton to the LTAC Committee.' Councilmember Archer asked if anyone from the Red Lion Hotel has ever been on the board and is Mr. Thornton's application because of an open position. Mayor Fatcher explained that there

is an open position on the board because the previous committee member from the Red Lion Hotel vacated the position. Motion carried, all voting yes.

COUNCIL BUSINESS:

City Manager Selection Process:

Interim City Manager Andrew Hamilton presented the proposed **City Manager Search Procedures/Time Line Schedule** created by former City Manager Denny Richards to the Council. Once approved, Mr. Richards will begin the process of scheduling the top five applicants.

Upon motion by Councilmember Roberson, seconded by Councilmember McDaniel, 'Approve the City Manager Search Procedures.' Councilmember Myers stated that his personal schedule will not allow time for him to be a part of this process. Other scheduling conflicts were discussed and it was concluded that scheduling conflicts were inevitable. Councilmember Schimmel commented that he thinks this is a great process. The people who will not be able to be a part of the process will be well represented. Lengthy discussion followed. Motion carried, all voting yes.

MANAGER'S REPORT:

Andrew Hamilton: 1) I would like to express my appreciation on the continued positive support I receive from the staff and the department heads. Mr. Richards occasionally pointed this out while he was the city manager. I just wanted you to hear it from me. 2) Darrell Frost announced that he will be resigning from the Civil Service Commission. He will be moving to be near his family. He has served diligently on the Civil Service Commission for several years. We will be making his position available to the public. If you know of someone who would like to serve on the Civil Service Commission please let me know. 3) Everything seems to be going well.

STAFF REPORTS:

Chief Andrew Hamilton: 1) The excessive rainy weather has caused traffic accidents which have kept patrols busy. 2) We continue to search diligently for the female that has been missing since mid March. 3) Captain David Voelker received an award at the Annual Justice and Hope Conference for his work on domestic violence cases. 4) We have one officer that will be on sick-leave and one officer that will be gone for 30 days on active military duty. 5) Officer Weismiller is coming back from being laid off to fill in Officer Wiper's position. Officer Wiper is taking a teaching position at the Washington Criminal Justice Training Association. 6) CIT (Crisis Intervention Training) is this month which coincides with 'Mental Health Awareness Month.' 7) I will be talking about 'National Police Week' at the next council meeting. 8) 'National Drug Take Back Day' was April 28th. There is a repository box for unwanted prescription

drugs mounted in the police department lobby. There have been a few citizens that have already taken advantage of this service.

Janean Parker: No report.

David Sypher: I have been asked to be a part of the Port of Longview Strategic Plan 'Citizens Advisory Committee.' I am to approach the movers and shakers of the community (Councilmembers) and ask them to fill out a survey of their feelings about Barlow Point. I have only four surveys. Please let me know if you would like to volunteer.

Nancy Malone: 1) We have purchased the NSP house at 1408 Home Court. 2) I have received some inquiries about the old Peter's Restaurant location. We have someone interested in opening up another restaurant there. 3) I have been working with Cowlitz 2 Fire and Rescue to create an affidavit on building modifications. The affidavit would make a plan review not be required when replacing or repairing 10 sprinkler heads or less. This would expedite the permit process. 4) I am in the process of eliminating some permit requirements. I have researched permits in other jurisdictions and discovered that the City of Kelso is the only jurisdiction that requires a permit for replacing windows of the same size and replacing siding on buildings. 5) We recently discovered that the sign code provided on the Code Publishing website is different than the adopted sign code in our code book. I will need to take this to the Planning Commission for a public hearing. The Code Publishing sign code information is correct. We will be bringing the correct sign code ordinance to Council for adoption. I am also looking into eliminating the required staff report for a sign permit. This will speed up the permit process and even lower the cost of the sign permit. 6) In March we issued 26 permits which totaled \$21,352.26. In April we issued 21 permits which totaled \$ 7,611.20. Councilmember Myers asked if there have been any inquiries regarding the old library building. Ms. Malone said she has not heard anything yet. Mayor Fatcher asked if there is an application for the building on the parcel next to the new Jack in the Box. Ms. Malone said she has not received anything on that either.

Brian Butterfield: 1) The state auditors are scheduled to be here in two weeks for the annual audit. We are putting the final touches on the financial statements. 2) I received notification from AWC that the City of Kelso received the 'Well City Award' for 2013. Congratulations to all of the staff that participated.

COUNCIL REPORTS:

Dan Myers: 1) I would like to bring up a couple of things from the last COG meeting. In 2011 COG, in cooperation with CLEDD, submitted an application for a grant under the 'Sustainable Communities Initiative.' This action supported multi-jurisdictional planning efforts. There were 190 applications submitted but only 29 were funded. Cowlitz County was not one of the 29 but they did fall among the 23 that were designated

under the 'Preferred Sustainability Status.' Kelso is among the entities enrolled with Cowlitz County in this multi-jurisdictional planning effort. They intend to reapply in the next application cycle with a strengthened focus on the partnering of entities. It may be worth some points on our various grant applications to show that we are active in the support of the 'Sustainable Communities Initiative.' 2) Also at the COG meeting the Regional Transportation Planning governing structure was reviewed. They are looking at reinstating an electoral process for officials. 3) The Regional Information Forum will be Friday, May 11, 2012, 7:30 a.m., at the P.U.D. Auditorium. 4) The CAP Foundation is having a fundraiser event, 'Girls Just want to have Fun'. It will be held at the Monticello Hotel on Friday, May 18, 2012, from 7:00 p.m. to 11:00 p.m.

Rick Roberson: No report.

Gary Archer: No report.

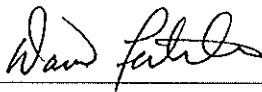
Todd McDaniel: No report.

Gary Schimmel: 1) I appreciate Ms. Malone's efforts in looking for ways to reduce permit fees. I know business owners will appreciate her efforts when they want to put signs up. 2) The county precinct boundaries are changing which will result in a minor change to Kelso. It was suggested that this would be a good time to evaluate our district boundaries. We may consider having our next city manager work with the County Elections Office to have the district boundaries changed in the charter and have it placed on the ballot for 2013. This will allow for more equitable representation throughout the city.

Kim Lefebvre: 1) Tomorrow is the last class of the Citizen's Police Academy. It was a 10 week course. Councilmember Roberson and I attended the class. It was a lot of fun and I am sad to see it end. 2) I would like to thank Jim Hill for submitting a very supportive letter to the Daily News Editor about the City of Kelso Council. Thank you very much. Mayor Futcher also thanked Mr. Hill.

David Futcher: 1) There will be a joint workshop with the City of Longview by Council's request regarding transportation issues by the COG. This will be held on May 29, 2012, at 5:30 p.m., in the Kelso Council Chambers. Please put that on your calendar.

There being no further business, Mayor Futcher adjourned the meeting at 7:50 p.m.



MAYOR



CITY CLERK