

Pastor Wayne Schneider, Kelso United Methodist Church, gave the invocation. Mayor David Futcher led the flag salute. The Regular Meeting of the Kelso City Council was called to order by Mayor David Futcher. Councilmembers in attendance were: Futcher, Myers, Lefebvre, McDaniel, Schimmel, Roberson, and Webb.

Minutes: Upon motion by Councilmember Schimmel, seconded by Councilmember Myers, 'Approve the Minutes of the 10/12/11 Airport Governance Workshop and the 10/18/11 Regular Meeting,' motion carried, all voting yes.

CONSENT AGENDA:

1. **Appointment, Municipal Court Judge Pro Tems**
2. **Donation Pump Station Pump Replacement**

Upon motion by Councilmember Roberson, seconded by Councilmember Lefebvre, 'Approve the Consent Agenda,' motion carried, all voting yes.

CITIZEN BUSINESS:

Larry Alexander, 1517 N 3rd Ave., spoke of the "Witch's Hollow Celebration". I just wanted to say thank you to all who donated to this event. We went through 500 to 600 cookies, 15 gallons of cider, and 80 pounds of candy. It was a blast. See you all next year. Councilmember Myers thanked Larry for setting up Halloween decorations at the train depot. It looked very festive.

MOTION ITEMS:

Resolution No. 11-1050 – Authorizing Increase in Regular Property Tax: The Deputy Clerk read the proposed resolution by title only. Upon motion by Councilmember McDaniel, seconded by Councilmember Roberson, 'Pass Resolution No. 11-1050, 'A RESOLUTION OF THE CITY OF KELSO AUTHORIZING AN INCREASE IN THE REGULAR PROPERTY TAX LEVY IN ADDITION TO ANY AMOUNT RESULTING FROM NEW CONSTRUCTION AND IMPROVEMENTS TO PROPERTY, NEWLY CONSTRUCTED WIND TURBINES, AND ANY INCREASE IN THE VALUE OF STATE ASSESSED UTILITY PROPERTY.' Motion carried, all voting yes.

Resolution No. 11-1051 – Funding for Emergency Work/Contracts: The Deputy Clerk read the proposed ordinance by title only. Upon motion by Councilmember Schimmel, seconded by Councilmember Roberson, 'Pass Resolution No. 11-1051, 'A RESOLUTION OF THE CITY OF KELSO FINDING SPECIFIC EMERGENCIES AND APPROVING CONTRACTS FOR CERTAIN EMERGENCY REPAIR WORK WITHOUT FORMAL BIDDING.' Mayor Futcher said this is related to the removal of a

large limb that had fallen onto Laurel Street and was blocking both lanes of traffic. Public Works personnel were not able to respond immediately so a private contractor was called. Discussion followed. Motion carried, all voting yes.

Ordinance (1st Reading) – Setting 2011 Property Tax Levy Amount: The Deputy Clerk read the proposed ordinance by title only. Upon motion by Councilmember McDaniel, seconded by Councilmember Myers, ‘Pass on 1st Reading, ‘AN ORDINANCE OF THE CITY OF KELSO FIXING THE ESTIMATED AMOUNT TO BE RAISED BY AD VALOREM TAXES AT \$1,347,579 FOR THE 2012 BUDGET OF THE CITY.’ Motion carried, all voting yes.

Ordinance (1st Reading) – Budget Revision #4, 2011 Fiscal Year: The Deputy Clerk read the proposed ordinance by title only. Upon motion by Councilmember Roberson, seconded by Councilmember Lefebvre, ‘Pass on 1st Reading, ‘AN ORDINANCE OF THE CITY OF KELSO AMENDING THE 2011 BUDGET TO REFLECT REVENUES AND APPROPRIATE FUNDS TO COVER EXPENDITURES OVER AND ABOVE THOSE ANTICIPATED AT THE TIME SAID BUDGET WAS ADOPTED.’ Discussion followed about who is funding the relocation of the Tourism Bureau/Visitor Center. Councilmembers Lefebvre, Schimmel, McDaniel, Webb, Roberson and Fatcher voted yes. Councilmember Myers voted no. Motion passed 6 to 1.

Ordinance (1st Reading) – Tam O’Shanter Lease - McDaniel Phone Company (US Cellular): The Deputy Clerk read the proposed ordinance by title only. Upon motion by Councilmember Roberson, seconded by Councilmember Schimmel, ‘Pass on 1st Reading, ‘AN ORDINANCE OF THE CITY OF KELSO APPROVING THE LEASE OF PROPERTY TO MCDANIEL CELLULAR TELEPHONE COMPANY.’ Motion carried, all voting yes.

Ordinance No. 11-3750 – Property Conveyance (1412 North 1st Avenue) to CAP: The Deputy Clerk read the proposed ordinance by title only. Upon motion by Councilmember Myers, seconded by Councilmember Lefebvre, ‘Adopt Ordinance No.11-3750, ‘AN ORDINANCE OF THE CITY OF KELSO CONVEYING PROPERTY AT 1412 NORTH FIRST AVENUE IN KELSO TO THE LOWER COLUMBIA COMMUNITY ACTION PARTNERSHIP.’ Motion carried, all voting yes.

MANAGER’S REPORT:

Dennis Richards: 1) We are into year 3 of our Wellness Program. Our participation in this program will save us 2% on our medical insurance premiums expense. I read an article from Associated Washington Cities that showed that Regence, through this program, has saved \$9.2 million over all. It is nice to be a part of that. 2) We had a very successful potluck and silent auction yesterday. There was some very good food. The money we raised will go toward the holiday food baskets we give to needy families. 3) I attended

the "Ribbon Cutting Ceremony" for the completion of the SR 432 Exchange. It was very exciting.

STAFF REPORTS:

Janean Parker: 1) We are working on the second NSP property conveyance to Habitat for Humanity. We discovered DSHS had put a lien on the property because the owners became incapacitated. The good news is that after we negotiated with DSHS and explained what good we were going to do with the property, DSHS graciously withdrew their lien.

David Sypher: 1) The Airport Project is doing great. Ms. Parker has done a great job in getting the most recent agreement draft to the FAA. We hope to have that agreement buttoned up by the end of the year. 2) The North Kelso Waterline Project is going very well. About 400 feet of line is being installed per day. 3) The Streetlight Project is almost complete. 4) A big thank you to Council for approving the replacement of the old pumps at the Donation Pump Station. Councilmember Roberson asked if the old pumps can be refurbished. Mr. Sypher said it depends on the size and the age of the pump. Mr. Sypher said he made sure the new pumps will be able to be refurbished when needed. Councilmember Myers thanked Mr. Sypher for the assistance he provided on a project at the depot.

Cindy Donaldson: 1) Thank you for considering approving the Budget Revision #4. This will go to funding unanticipated costs of the library relocation. 2) We had two Halloween Parties last week. The first party was on Tuesday. We had 120 kids attend. The second party was on Thursday and we had 75 kids come to that party. Yesterday was Halloween; we gave out 1000 pieces of candy. It was a great marketing experience. A lot of people saw the library for the first time.

Andrew Hamilton: 1) The officer that was on maternity leave has returned. Anytime an officer has been away from duty for a lengthy amount of time, they have to go through a minor FTO program. She has been checked out and is back on patrol. All our officers are currently healthy. 2) The overtime is in line with the budget. 3) We had a safe Halloween this year. 4) Our call load is up a little for the year. Citations are also up compared to last year. This is partly due to a new electronic device we have in place. It provides an individual's data by swiping their driver's license or registration. 5) Brian Clark received a grant from the National Association of the Drug Diversion Investigators. It is in the form of a disposal box for unwanted prescription drugs. The box will be secured and permanently mounted in the Police Department. Once we have a procedure policy in place, the disposal box will be available to the public during regular business hours.

Brian Butterfield: 1) I wish I had good news, but I recently read an update from the AWC; Governor Gregoire announced that she intends to cut off the cities and counties

share of the liquor profit and liquor tax revenues. This cut could take \$135,000 a year away from the City of Kelso. It will go into effect in July, so the cut would only be \$67,000 for 2012. 2) The adopted 2012 budget calls for going into reserves \$54,000. However, that was under the assumption we laid-off people in the Police Department last year. We may have to add \$92,000 to that amount to cover possible unemployment compensation costs. 3) Sales tax is not coming in very well this year. The only thing that made it okay was the SR 432 project at the Longview Wye. I hear that the project is now completed so we will not be receiving any sales tax for that next year. We do have the sales tax budgeted at \$100,000 more than we do this year. I estimate a \$175,000 reduction to sales tax in 2012. We also have been instructed to transfer \$20,000 to the airport. So with all those taken into consideration, it adds up to a \$408,000 budget deficit. We could go up to \$570,000 out of reserves if there are no lay-offs. We need to consider what recently happened to Port Townsend. They received an audit finding because of their dwindling reserves. They are actually out of money as of August. Discussion followed.

COUNCIL REPORTS:

Kim Lefebvre: I attended the "Lights On After School" event at the Kelso Theatre Pub. I was very pleased to see how many people and businesses are involved in this program. It is a really neat program.

Rick Roberson: 1) CUBS is working on the new branding. They are trying to get away from the CUBS name. There will be a vote. It will be available on the City of Longview and the City of Kelso's web site if people want to look at it. 2) I talked to Representative Dean Takko at the "Ribbon Cutting Ceremony" about our goal in interfacing with our legislators. Mr. Takko said that it is common to set up a time to meet with them when they are not in session. 3) AWC is offering a training session, "Exploring Your City's Economic Development." It is for elected administrators and managers. The workshop is being held in Renton. I thought it would be interesting to attend. Let me know if anyone would like to go.

Dan Myers: Greyhound is stopping at the train depot now. It is interesting to see the change of ridership coming into the depot.

Todd McDaniel: No report.

James Webb: No report.

Gary Schimmel: 1) The Public Health Advisory Committee is facing a similar economic crisis with what they are going to be able to accomplish. They will be undergoing some restructuring at their facility. The Health Department will be relocated to a different facility. The Human Services Section will remain in the building and go into a partnership with mental health providers. This restructure should improve the efficiency of their facility.

David Futcher: No report.

Councilmember Schimmel asked how we can get our legislators to come to our workshop. Denny Richards said CWCOG holds a Regional Information Forum at the Cowlitz County Historical Museum on Fridays at 7:00 a.m. Discussion followed.

Mayor Futcher prepared to adjourn the meeting and then Jayson Tidland, LCAP, spoke from the audience. He asked about the funding for the NSP property at 1412 N 1st Avenue. Mr. Butterfield said that the funding is already in the budget.

There being no further business, Mayor Futcher adjourned the meeting at 7:41 p.m.



MAYOR



CITY CLERK