

Pastor Jay Peach, from the Faith Center, gave the invocation. Mayor Mike Karnofski led the flag salute. Mayor Karnofski called the Regular Meeting of the Kelso City Council to order. Councilmembers in attendance were Keenan Harvey, LaDonna Page, Kim Lefebvre, Mike Karnofski, Brian Wood, and Lisa Alexander. Jim Hill arrived at 6:05 PM.

**Agenda Approval:** Upon motion by Councilmember Harvey, seconded by Councilmember Page, 'Approve the Agenda as presented.' Councilmember Hill was not present for this vote. Motion passed, all voting yes.

**Minutes:** Upon motion by Councilmember Lefebvre, seconded by Councilmember Harvey, 'Approve the Minutes of the 1/03/23 Regular Meeting.' Motion passed, all voting yes.

**PRESENTATION:**

**New Kelso Police Officer:** Chief of Police Darr Kirk swore in Police Officer Chayse Moseley to the Kelso Police Department.

**CITIZENS BUSINESS:**

Two citizens spoke from the audience. Mayor Karnofski read two public comments that were submitted via city website.

**CONSENT AGENDA:**

1. **Contract Closeout** – 9<sup>th</sup> Ave. & Vine St. Sewer Project, Odyssey Contracting, LLC
2. **Contract Closeout** – Davis Terrace Water Improvements, North Fork Excavating, Inc.
3. **Contract Closeout** – North Pacific Ave, 4<sup>th</sup> Ave., Oak St., and 5<sup>th</sup> Ave. Improvements Project, Advanced Excavating Specialists, LLC
4. **Auditing of Accounts** – \$3,343,681.17

Upon motion by Councilmember Harvey, seconded by Councilmember Lefebvre, 'Approve the Consent Agenda and the Auditing of Accounts in the amount of \$3,343,681.17,' motion carried, all voting yes.

**COUNCIL BUSINESS / MOTION ITEMS:**

**Contract – Fleet Maintenance:** City Manager Andrew Hamilton briefed the Council on the contract. Upon motion by Councilmember Harvey, seconded by Councilmember

Hill, 'Approve the Contract and authorize the City Manager to enter into the agreement with Jacobsen Chevron.' Motion passed, all voting yes.

**2023 City Council Standing Committee/Board Assignments:** The assignments were as follows:

- **Comprehensive Economic Development Strategy Committee**
  - Mike Karnofski, Keenan Harvey, and City Manager Hamilton
- **Southwest Washington Regional Airport Authority**
  - Brian Wood, and Alternate LaDonna Page
- **Lower Columbia CAP Board**
  - Kim Lefebvre and Alternate Jim Hill
- **Cowlitz Economic Development Council**
  - Keenan Harvey
- **City Audit**
  - Lisa Alexander, Keenan Harvey and Alternate Brian Wood
- **River Cities Transit Authority Board**
  - Lisa Alexander, Kimberly Lefebvre, and Alternate Mike Karnofski
- **Cowlitz Wahkiakum Council of Governments**
  - Mike Karnofski and Alternate Kim Lefebvre
- **Disability Board**
  - Mike Karnofski
- **Fire Pension Board**
  - Mike Karnofski, Finance Director/City Clerk Brian Butterfield and Deputy Clerk Traci Howard
- **Cowlitz 911 Public Authority**
  - City Manager Hamilton and Alternate Chief Kirk
- **Library Board Liaison**
  - Kimberly Lefebvre and Alternate Jim Hill
- **Lodging Tax Advisory**
  - LaDonna Page and Alternate Brian Wood
- **Multi-Agency Coordinating Group**
  - City Manager Hamilton, Alternates Keenan Harvey and Chief Kirk
- **Park Board Liaison**
  - Lisa Alexander and Alternate Kimberly Lefebvre
- **Homeless Housing Task Force**
  - La Donna Page and Alternate Keenan Harvey
- **Sewer Operating Board (TRRWA)**
  - Community Development Director Mike Kardas and Public Works Manager Devin Mackin
- **Solid Waste Advisory Committee**
  - Jim Hill and Alternate Keenan Harvey
- **Metropolitan Planning Organization**

- Community Development Director Mike Kardas and Public Works Manager Devin Mackin
- **Regional Transportation Planning Organization**
  - Mike Karnofski and Alternate Brian Wood
- **Three Rivers Regional Wastewater Oversight Board**
  - Brian Wood and LaDonna Page
- **Chamber of Commerce**
  - Keenan Harvey, Alternate LaDonna Page, and Staff Appointee City Manager Hamilton
- **County Health Board**
  - Keenan Harvey and Alternate LaDonna Page

**Resolution No. 23-1278 – Adopting an Official City of Kelso Holiday Tree:**

Councilmember Alexander briefed the Council on the proposed resolution. Discussion followed. Upon motion by Councilmember Alexander, seconded by Councilmember Lefebvre, ‘Pass Resolution No.23-1278. The Deputy Clerk read the proposed resolution by title only, ‘RESOLUTION THAT ADOPTS THE BLUE SPRUCE TREE WITHIN KELSO VETERANS PARK AS THE OFFICIAL CITY OF KELSO HOLIDAY TREE.’ Motion passed, all voting yes.

**Discussion – 2023 Goals (continued from the special meeting prior to this meeting):**

City Manager Hamilton commented that staff will be providing the Council, prior to the next council meeting, a list of priorities and goals that was developed from discussions at the workshops held since September 2022. The list will be brought to the Council at the next regular meeting for consideration. Discussion followed.

**Ordinance No. (1<sup>st</sup> Reading) Updating the Unified Development Code:** The Deputy Clerk read the proposed ordinance by title only. Upon motion by Councilmember Harvey, seconded by Councilmember Lefebvre, ‘Pass on 1<sup>st</sup> reading, ‘AN ORDINANCE OF THE CITY OF KELSO, WASHINGTON AMENDING TITLE 17, UNIFIED DEVELOPMENT CODE, CHAPTERS 17.06, DEFINITIONS, 17.10, PERMIT PROCESSING, 17.18, ZONING, 17.22, DEVELOPMENT STANDARDS, 17.34, SUBDIVISIONS OF TITLE 17 OF THE KELSO MUNICIPAL CODE.’ Discussion followed. Motion passed, all voting yes.

**Ordinance No. (1<sup>st</sup> Reading) Changing the Zoning for Certain Properties:** The Deputy Clerk read the proposed ordinance by title only. Upon motion by Councilmember Wood, seconded by Councilmember Page, ‘Pass on 1<sup>st</sup> reading, ‘AN ORDINANCE OF THE CITY OF KELSO, WASHINGTON AMENDING THE ZONING MAP OF THE CITY OF KELSO TO REZONE PARCELS 21668, 21669, AND 21670 FROM NEIGHBORHOOD COMMERCIAL TO RESIDENTIAL SINGLE FAMILY (RSF-5).’ Planning Manager Mike Murray briefed the Council on the proposed ordinance. Discussion followed. Councilmembers Harvey, Karnofski, Lefebvre, Page,

and Wood voted yes. Councilmembers Alexander and Hill voted no. Motion passed, 5 to 2.

**Ordinance No. (1<sup>st</sup> Reading) Amending KMC Chapter 17 relating to the Downtown Design Review Overlay Code:** The Deputy Clerk read the proposed ordinance by title only. Upon motion by Councilmember Alexander, seconded by Councilmember Harvey, 'Pass on 1<sup>st</sup> reading, 'AN ORDINANCE OF THE CITY OF KELSO, WASHINGTON AMENDING TITLE 17, UNIFIED DEVELOPMENT CODE OF THE KELSO MUNICIPAL CODE AND THE ZONING MAP OF THE CITY OF KELSO TO REMOVE THE DOWNTOWN DESIGN REVIEW OVERLAY AND ASSOCIATED DESIGN STANDARDS.' Discussion followed. Motion passed, all voting yes.

**MANAGER'S REPORT:**

**Andrew Hamilton:** 1) Reported on meetings and events he recently attended. 2) At the request by Councilmember Hill, he spoke about potential projects relating to an Environmental Protection Agency grant in which staff recently applied.

**Community Development Director/City Engineer Mike Kardas:** 1) At the request by Mayor Karnofski, he provided an update on the Hazel Street Railroad Overpass Project. 2) At the request by Councilmember Wood, he provided a report on the findings of the Ranney Well Cleaning Project.

**Public Works Manager Devin Mackin:** 1) Reported on recent activities of the department. 2) Commented that the Christmas decorations will be coming down soon.

**Chief of Police Darr Kirk:** 1) Reported on the recent Kelso Police Department Annual Employee Recognition Event. 2) Requested that the Council view an informative video on the Kelso Police Department Facebook page regarding the four state legislative priorities relating to law enforcement.

**COUNCIL REPORTS:**

**Brian Wood:** Commented that there will be an Airport Operating Board meeting on Thursday.

**Jim Hill:** 1) Provided an update on the Kelso Babe Ruth's progress toward international baseball and softball play for ages 13 years – 15 years.

**Kim Lefebvre:** No report.

**LaDonna Page:** No report.

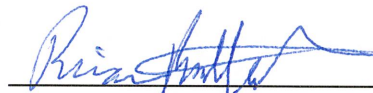
**Keenan Harvey:** No report.

**Lisa Knight Alexander:** Reported on the Cowlitz Transit Authority board meeting she recently attended.

**Mike Karnofski:** 1) Reported on the Cowlitz County Mayor's Luncheon he recently attended. 2) Reported on the meeting with Congresswomen Gluesenkamp Perez earlier today. 3) Reported on the meeting with the Washington State Department of Transportation regarding the kayak launch project.

There being no further business, Mayor Karnofski adjourned the meeting at 7:20 PM.

  
MAYOR

  
CITY CLERK