

Mayor Malone called the Regular Meeting of the Kelso City Council to order. Councilmembers in attendance were Jeffery McAllister, Mike Karnofski, Kim Lefebvre, David Futchter, Keenan Harvey, Lisa Alexander, and Nancy Malone.

**Minutes:** Upon motion by Councilmember Lefebvre, seconded by Councilmember Harvey, 'Approve the Minutes of the 10/20/20 Regular Meeting.' Councilmember Karnofski commented that the vote portion of the supplemental agreement was omitted. The Deputy Clerk was directed to confirm and document the vote and bring the minutes back to the next meeting for approval.

**PUBLIC HEARING:**

**2021-2022 Preliminary Budget:** Mayor Malone opened the public hearing at 6:02 PM. Finance Director Brian Butterfield provided an overview of the proposed biennial budget.

There being no comment from the public, Mayor Malone closed the public hearing at 6:14 PM.

**CITIZENS' BUSINESS:** None.

**COUNCIL BUSINESS:**

**West Main Re-alignment Phase 2 Project Construction Contract:** Community Development Director/City Engineer Mike Kardas briefed the Council on the contract. Upon motion by Councilmember Harvey, seconded by Councilmember Lefebvre, 'Award the contract to Midway Underground of Toledo for \$4,509,097.52.' Councilmember Karnofski confirmed that if anyone was interested in obtaining an item from the construction site, they could get Midway Underground's contact information from the Engineering Dept. Motion passed, all voting yes.

**2021 Lodging Tax Request:** City Manager Andrew Hamilton presented the 2021 request. Upon motion by Councilmember Karnofski, seconded by Councilmember Lefebvre, 'Approve the request as presented'. Discussion followed. Councilmember McAllister, Karnofski, Lefebvre, Futchter, Harvey, and Malone voted yes. Councilmember Alexander voted no. Motion passed, 6 to 1.

The requests were as follows:

- Kelso Highlander Festival - \$20,000
- Kelso Longview Chamber, Visitor Information Center, 2021 Visitor Guide - \$70,544
- Kelso Longview Chamber S'Quatch Fest - \$5,000
- City of Kelso – Tam O'Shanter Park \$24,456

**Discussion – City Procedures on Public Records Requests:** City Attorney Janean Parker presented a Records Search Declaration to the Council for the purpose of best practice as it related to searching city records on city owned and personally owned electronic devices.

**MOTION ITEMS:**

**Ordinance No. (1<sup>st</sup> Reading) Setting 2021 Property Tax Levy Amount:** The Deputy Clerk read the proposed ordinance by title only. Upon motion by Councilmember Futcher, seconded by Councilmember Karnofski, 'Pass on 1<sup>st</sup> reading, 'AN ORDINANCE OF THE CITY OF KELSO FIXING THE ESTIMATED AMOUNT TO BE RAISED BY AD VALOREM TAXES AT \$1,592,713 OR MAXIMUM ALLOWED BY LAW FOR THE 2021 BUDGET OF THE CITY.' Discussion followed. Motion passed, all voting yes.

**Ordinance No. (1<sup>st</sup> Reading) Amending Garbage Service Rates:** The Deputy Clerk read the proposed ordinance by title only. Upon motion by Councilmember Futcher, seconded by Councilmember Karnofski, 'Pass on 1<sup>st</sup> reading, 'ORDINANCE OF THE CITY OF KELSO AMENDING THE RATES TO BE CHARGED BY THE CITY OF KELSO FOR FURNISHING GARBAGE SERVICES EFFECTIVE JANUARY 1, 2021.' Discussion followed. Councilmembers Karnofski and Futcher voted yes. Councilmember McAllister, Lefebvre, Harvey, Alexander, and Malone voted no. Motion failed, 2 to 5.

**Resolution No. 20-1239 – Joint Cooperation and Interlocal Agreement for the Construction of the South Kelso Railroad Crossing Project:** The Deputy Clerk read the proposed resolution by title only. Upon motion by Councilmember Alexander, seconded by Councilmember Harvey, 'Pass Resolution No. 20-1239, 'A JOINT RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF COWLITZ COUNTY AND THE CITY COUNCIL OF THE CITY OF KELSO IN SUPPORT OF THE JOINT COOPERATION AND AN INTERLOCAL AGREEMENT FOR THE CONSTRUCTION OF THE SOUTH KELSO RAILROAD CROSSING PROJECT TO BE CONSTRUCTED ON PROPERTY WITHIN THE JURISDICTIONS OF BOTH THE COUNTY AND THE CITY.' Motion passed, all voting yes.

**MANAGER'S REPORT:**

**Andrew Hamilton:** 1) Provided a COVID-19 status update. 2) Mentioned certain people who were instrumental in attaining the interlocal agreement regarding the South Kelso Railroad Crossing Project. 3) Reported on various meetings he recently attended. 4) Commented that the Halloween Event at the Tam O'Shanter Park was a huge success. Kudos to Larry Alexander for spearheading the event. 5) Reminder that the Veteran's Day Parade was Saturday, on November 7<sup>th</sup>, at 11:00 AM.

**STAFF REPORTS:**

**Community Development Director/City Engineer Mike Kardas:** Reported that the Tam O'Shanter Project was near completion.

**Public Works Superintendent Randy Johnson:** 1) Reported on current projects. 2) Commented that advertising for the open Water/Sewer position would be going out. 3) Provided an update on the new Vector truck.

**Chief of Police Darr Kirk:** 1) Reported on the 911 Authority Board and the Emergency Support Shelter Board meetings he recently attended. 2) Commented that a public service announcement was released regarding a Cascade Natural Gas project that may cause a gas odor in the skate park and Butler Acres area.

**Library Manager Natalee Corbett:** 1) Reported that there has been an uptake in response to 'Take and Make Crafts'. 2) Thanked her staff and patrons of the library for their efforts and interest in keeping library services going.

**COUNCIL REPORTS:**

**Mike Karnofski:** 1) Provided an update on the Cowlitz Wahkiakum Council of Governments and Cowlitz Economic Development Council activities regarding CARES Act funding assistance to local businesses. 2) Spoke about the Daily News article regarding the maintenance of the Kelso Rotary Skate Park.

**David Futcher:** 1) Spoke about the impact to the City as a result of decrease of revenue due to the recent voting by the Council. 2) Announced that he would be relocating outside the Kelso city limits so he will have only three more meetings on the Kelso City Council. Discussion followed.

**Lisa Knight Alexander:** Reported on the Halloween Event. She commented that it was a great success and would like to make it a regular event.

**Kim Lefebvre:** 1) Spoke about the upcoming Kelso Veteran's Day Parade. 2) Commented that she was very sorry to hear that Councilmember Futcher will be leaving the City Council.

**Keenan Harvey:** No report.

**Jeffrey McAllister:** No report.

**Nancy Malone:** Commented that she is sorry to hear that Councilmember Futcher is leaving Kelso. She encouraged the Council to think about the impacts of their voting.

There being no further business, Mayor Malone adjourned the meeting at 7:05 PM.

  
Deputy **MAYOR**

  
**CITY CLERK**