

Mayor Nancy Malone led the flag salute then called the Regular Meeting of the Kelso City Council to order. Councilmembers in attendance were Jeff McAllister, Larry Alexander, Kim Lefebvre, Nancy Malone, Jim Hill, Mike Karnofski, and David Futcher.

**Minutes:** Upon motion by Councilmember Lefebvre, seconded by Councilmember Futcher, 'Approve the Minutes of the 6/4/19 Regular Meeting'. Councilmember McAllister commented that there was a call for a vote with no motion made regarding the contract amendment for the South Kelso Grade Separation Design Services agreement with HDR, Inc. Discussion followed. Councilmembers Alexander, Lefebvre, Malone, Hill, Karnofski, and Futcher voted yes. Councilmember McAllister voted no. Motion passed, 6 to 1.

Upon motion by Councilmember Futcher, seconded by Councilmember Hill, 'Move to ratify the action we believe we took at the 6/4/19 meeting to approve the amendment in the amount of \$1,897,508 to the agreement for the South Kelso Grade Separation Design Services with HDR, Inc.' Motion passed, all voting yes.

**PUBLIC HEARING:**

**Six-Year Transportation Improvement Program (2020-2025):** Mayor Malone opened the public hearing at 6:08 PM. Community Development Director/City Engineer Mike Kardas provided an overview of the six-year plan for the improvement of arterial streets. Discussion followed.

There being no comment from the public, Mayor Malone closed the public hearing at 6:14 PM.

**PRESENTATION:**

**Kelso Housing Authority (KHA) Annual Report:** KHA Executive Director Joleen Reece, accompanied by KHA Executive Director Assistant Suzanna Mainor, provided the annual report. Ms. Reece spoke about the Housing Choice Voucher program and KHA owned properties. Ms. Mainor distributed flyers regarding the Moving to Work HUD Program and the Resident Opportunities and Self-Sufficiency Program to the Council.

**CITIZENS' BUSINESS:**

**Holly Norris,** from Kelso, spoke about the sewer rate and the water quality report she received in the mail.

**CONSENT AGENDA:**

1. **Auditing of Accounts:** \$2,334,196.29

Upon motion by Councilmember Futcher, seconded by Councilmember Hill, 'Approve the Auditing of Accounts in the amount of \$2,334,196.29,' motion carried, all voting yes.

**COUNCIL BUSINESS:**

**Contract Award – Solid Waste and Recycling Services:** Acting City Manager/Finance Director/City Clerk Brian Butterfield commented about a couple of amendments made to the agreement since it was previously presented to the Council. Upon motion by Councilmember Hill, seconded by Councilmember Lefebvre, 'Approve the agreement with Waste Control,' motion passed, all voting yes.

**City Manager Transition Subcommittee Update:** Councilmember Futcher commented that 18 applications were received by the deadline date. He commented that, from the pool of the 18, the consensus of the subcommittee was that there were 5 to 6 qualified applicants that they would consider as finalists. He asked for guidance from the Council to either use this pool of applicants or employ a recruitment firm to expand the pool. Discussion followed. The consensus of the Council was to have the subcommittee move forward with the current pool of applications. The subcommittee would determine the finalists from the 18 applicants then they would begin the background check process.

**Appointments – Standing Boards and Commissions:** Mr. Butterfield presented the staff recommendations to fill the positions vacated by Steve Taylor and Andrew Hamilton. Upon motion by Councilmember Futcher, seconded by Councilmember Hill, 'Approve the appointments as recommended by the staff'. Motion passed, all voting yes. The appointments were as follows:

- Comprehensive Economic Development Strategy Committee – B. Butterfield
- Cowlitz 911 Public Authority – D. Kirk
- Multi-Agency Coordinating Group – B. Butterfield, Alternate D. Kirk
- Sewer Operating Board (TRRWA) – D. Mackin

**MOTION ITEM:**

**Resolution No. 19-1210 – Adopt an Updated Six-Year Transportation Improvement Program for 2020-2025:** The Deputy Clerk read the proposed resolution by title only. Upon motion by Councilmember Futcher, seconded by Councilmember Hill, 'Pass Resolution No. 19-1210, 'A RESOLUTION OF THE CITY OF KELSO, COWLITZ COUNTY, WASHINGTON, ADOPTING AN AMENDMENT TO THE SIX-YEAR TRANSPORTATION IMPROVEMENT PROGRAM FOR CONSTRUCTION OF STREET IMPROVEMENTS.' Motion passed, all voting yes.

**MANAGER'S REPORT:**

**Acting City Manager/Finance Director/City Clerk Brian Butterfield:** 1) Reported that the Finance Department is officially live with the utility billing package in the new software system. He commented that the payroll package was scheduled to go live for the June 20<sup>th</sup> payroll period. 2) Commented that the exit conference with the state auditors would be Tuesday, June 25<sup>th</sup>, at 2:00 PM.

**STAFF REPORTS:**

**Community Development Director/City Engineer Mike Kardas:** 1) Provided an update on the Tam O'Shanter Park Improvement project. 2) Spoke about discussions with the Davis Terrace Water Association regarding an upgrade to their meter system and exploring possible funding assistance for their aging tank.

**Library Manager Natalee Corbett:** 1) Announced that the kick-off event for the Summer Reading Program was tomorrow at 3:00 PM.

**Public Works Superintendent Randy Johnson:** 1) Spoke about seasonal help. 2) Reported on current and upcoming activities in the Public Works Department.

**Chief of Police Darr Kirk:** 1) Reported that the police department would no longer keep accident reports and that they would be available at the Washington State Patrol. 2) Commented that officers would be participating in the upcoming Annual Wallace Elementary School Parade.

**COUNCIL REPORTS:**

**Jeffrey McAllister:** No report.

**Larry Alexander:** No report.

**Kim Lefebvre:** No report.

**Jim Hill:** Commented that the Kelso Senior Center was hosting 'The Longest Day' event on Saturday, June 22<sup>nd</sup>. It is a fundraiser event for Alzheimer's disease.

**Mike Karnofski:** Reported on the recent meeting of the Kelso Downtown Group. He commented that the Children's Discovery Museum's 'Water Fun Day' event was on August 18<sup>th</sup>, located under the Allen Street Bridge.

**David Futcher:** No report.

**Nancy Malone:** No report.

There being no further business, Mayor Malone adjourned the meeting at 6:53 PM.

*Nancy Malone*  
MAYOR

*Brian Hall*  
CITY CLERK