

Pastor Marvin Kasemeier, from New Song Worship Center, gave the invocation. Mayor Nancy Malone led the flag salute. Mayor Malone called the Regular Meeting of the Kelso City Council to order. Councilmembers in attendance were Mike Karnofski, David Futcher, Kim Lefebvre, Nancy Malone, Jim Hill, Larry Alexander, and Jeffrey McAllister.

Minutes: Upon motion by Councilmember Futcher, seconded by Councilmember Lefebvre, 'Approve the 11/20/18 Regular Meeting,' motion carried, all voting yes.

CITIZENS' BUSINESS: None.

CONSENT AGENDA:

1. **Appointment:** Daniel Graves to the Park Board
2. **Contract Closeout:** Public Works Shop Roof and Mechanical Repair – Five Rivers Construction
3. **Municipal Court Judge Appointment**

Upon motion by Councilmember Futcher, seconded by Councilmember Lefebvre, 'Approve the Consent Agenda,' motion carried, all voting yes.

COUNCIL BUSINESS:

Humane Society of Cowlitz County Animal Control Services Agreement: Upon motion by Councilmember Lefebvre, seconded by Councilmember Karnofski, 'Approve the agreement with the Humane Society.' Discussion followed. Motion passed, all voting yes.

Walstead Mertsching PS Indigent Defense Services Agreement: Upon motion by Councilmember Lefebvre, seconded by Councilmember Futcher, 'Approve the agreement with Walstead Mertsching PS,' motion passed, all voting yes.

Termination of Cowlitz County 911 Communications Center Interlocal Agreement: Upon motion by Councilmember Hill, seconded by Councilmember Futcher, 'Approve the termination of the agreement with Cowlitz County 911 Communications Center,' motion passed, all voting yes.

Cowlitz 911 Public Authority Service Level Agreement: Upon motion by Councilmember Lefebvre, seconded by Councilmember Hill, 'Approve the agreement with Cowlitz 911 Public Authority,' motion passed, all voting yes.

MOTION ITEMS:

Ordinance No. (1st Reading) 2018 Budget Revision No. 3: The Deputy Clerk read the

proposed ordinance by title only. Upon motion by Councilmember Futcher, seconded by Councilmember Lefebvre, 'Pass on 1st reading, 'AN ORDINANCE OF THE CITY OF KELSO RELATING TO PUBLIC EXPENDITURES AND DECLARING AN EMERGENCY UNDER THE PROVISIONS OF RCW 35A.34.150, FIXING THE AMOUNT OF MONEY REQUIRED TO MEET SUCH EMERGENCIES AND AUTHORIZING THE EXPENDITURE OF MONEY NOT PROVIDED FOR IN THE 2017-2018 BIENNIAL BUDGET OF THE CITY.' Motion passed, all voting yes.

Ordinance No. 18-3923 – Final Budget 2019/2020: The Deputy Clerk read the proposed ordinance by title only. Upon motion by Councilmember Futcher, seconded by Councilmember Lefebvre, 'Adopt Ordinance No. 18-3923, 'AN ORDINANCE RELATING TO MUNICIPAL FINANCE AND ADOPTING A BUDGET FOR THE CITY OF KELSO FOR THE 2019/2020 FISCAL YEARS.' Motion passed, all voting yes.

Ordinance No. 18-3924 – Amending KMC 6.04 Animal Control: The Deputy Clerk read the proposed ordinance by title only. Upon motion by Councilmember Futcher, seconded by Councilmember Lefebvre, 'Adopt Ordinance No. 18-3924, 'AN ORDINANCE OF THE CITY OF KELSO, WASHINGTON AMENDING KELSO MUNICIPAL CODE CHAPTER 6.04 RELATING TO ENFORCEMENT OF ANIMAL CONTROL REGULATIONS AND ADDING A NEW PENALTY FOR CONFINING AN ANIMAL IN AN UNATTENDED MOTOR VEHICLE OR ENCLOSED SPACE,' motion passed, all voting yes.

Resolution No. 18-1203 – Amending the Personnel Policy Handbook and Non-Represented Employee Salary Classification Matrix: The Deputy Clerk read the proposed resolution by title only. Upon motion by Councilmember Futcher, seconded by Councilmember Lefebvre, 'Pass Resolution No. 18-1203, 'A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KELSO AMENDING RESOLUTION NO. 18-1170 AND ADOPTING CHANGES TO THE SALARY CLASSIFICATION SYSTEM FOR NON-REPRESENTED EMPLOYEES, AND AMENDING THE PERSONNEL POLICY HANDBOOK APPLYING TO THE EMPLOYEES OF THE CITY AS INDICATED THEREIN.' City Manager Taylor briefed the Council on the proposed amendments. Discussion followed. Motion passed, all voting yes.

MANAGER'S REPORT:

Steve Taylor: 1) Provided an update on the AFSCME Collective Bargaining Agreement negotiations. 2) Spoke about and provided information on items for the 2019 Legislative Agenda. 3) Announced that the City had new City of Kelso banners to replace the old ones. 4) Asked the Council for suggestions about relocating the bronze sculpture in the foyer. The consensus of the Council was to keep the sculpture in the foyer.

STAFF REPORTS:

Finance Director/City Clerk Brian Butterfield: Reported on the new meter reader service.

Public Works Superintendent Randy Johnson: Reported on the department's current projects.

Chief of Police Andrew Hamilton: Reported on the department's current activities and upcoming events.

COUNCIL REPORTS:

Jeffrey McAllister: No report.

Larry Alexander: Commented that the Association of Rapscaillon River Rats' 3rd Annual Day of Giving event is December 8, 2018, from 11:00 a.m. to 5:00 p.m., at 205 Oak St., Kelso.

Jim Hill: No report.

Mike Karnofski: 1) Thanked the city staff for their efforts on the Tree Lighting Festival. 2) Asked if the City had received any requests for cold weather shelters. City Manager Taylor commented that the City had not received any requests and provided information on what to do if someone was interested in opening a cold weather shelter.

David Futcher: No report.

Kim Lefebvre: No report.

Nancy Malone: Spoke about the Tree Lighting Festival.

EXECUTIVE SESSION:

At 7:02 p.m., Mayor Malone announced that the Council would convene into executive session to discuss an employee evaluation. The executive session was expected to last approximately 5 minutes and no action would be taken. The City Attorney was not present.

The Council reconvened into regular session at 7:07 p.m.

There being no further business, Mayor Malone adjourned the meeting at 7:07 p.m.



MAYOR



CITY CLERK