

Pastor Mark Schmutz, Northlake Baptist Church, gave the invocation. Mayor David Futcher led the flag salute. The Regular Meeting of the Kelso City Council was called to order by Mayor Futcher. Councilmembers in attendance were Rick Roberson and Todd McDaniel.

OATH OF OFFICE:

City Clerk Brian Butterfield swore in the following individuals to the Kelso City Council:

- David Futcher, Council Position No.4
- Jim Hill, Council Position No.5
- Larry Alexander, Council Position No.6
- Nancy Malone, Council Position No.7

Minutes: Upon motion by Councilmember Roberson, seconded by Councilmember Hill, 'Approve the Minutes of the 10/20/15 Transportation Benefit District Special Meeting and the 12/15/15 Regular Meeting,' motion carried, all voting yes.

ELECTION OF COUNCIL OFFICERS:

Mr. Butterfield opened the floor for nominations for Mayor. Upon motion by Councilmember Roberson, 'Nominate David Futcher for Mayor.' Mr. Butterfield asked if there were other nominations. Hearing none, the nominations were closed. Motion carried, all voting yes. **David Futcher was elected to the Mayor position.**

Mr. Butterfield opened the floor for nominations for Deputy Mayor. Upon motion by Councilmember McDaniel, 'Nominate Rick Roberson for Deputy Mayor.' Upon motion by Councilmember Hill, 'Nominate Todd McDaniel for Deputy Mayor.' Mr. Butterfield asked if there were other nominations. Hearing none, the nominations were closed. Councilmembers Futcher, McDaniel, Alexander, and Malone voted for Rick Roberson. Councilmember Hill voted for Todd McDaniel. **Rick Roberson was elected to the Deputy Mayor position.**

At 6:09 p.m., the Council adjourned for a three-minute recess to reorganize the seating arrangement.

CONSENT AGENDA:

1. **Contract Closeout:** Jones Road Waterline Replacement Project, Nutter Corporation.

Upon motion by Councilmember McDaniel, seconded by Councilmember Roberson, 'Approve the Consent Agenda,' motion carried, all voting yes.

CITIZEN BUSINESS:

Mark J. Kirkland, 2941 Melrose Lane, spoke about stormwater drainage on Hwy 99 south of the Longview Wye.

Rod Wright, 97 Banyan Drive, spoke about stormwater drainage on Haussler Road and the Aldercrest area.

Jerry Reagor, 335 Hazel Street spoke about making the state responsible for repairing certain bridges and Minor Road.

Gregg Donges, 606 North 23rd Avenue, spoke about potholes on Allen Street and regulations for at home auto repair work. He spoke about branches in the road on his street. He spoke about the City posting a notice for utility rate increases.

COUNCIL BUSINESS:

Interlocal Agreement – Southwest Washington Regional Airport Authority

Management Services: Upon Motion by Councilmember McDaniel, seconded by Councilmember Roberson, ‘Approve the Agreement.’ City Manager Taylor briefed the Council on the agreement. Lengthy discussion followed. Councilmembers Fletcher, Alexander, McDaniel, and Roberson voted yes. Councilmembers Malone and Hill voted no. Motion passed, 4 to 2.

Washington State Department of Transportation Airspace Lease Agreement: Upon motion by Councilmember McDaniel, seconded by Councilmember Roberson, ‘Approve the Lease Agreement,’ motion passed, all voting yes.

Kelso/Longview Chamber of Commerce Visitor Center Lease Agreement

Amendment: Upon motion by Councilmember McDaniel, seconded by Councilmember Roberson, ‘Approve the Amended Lease Agreement’, motion passed, all voting yes.

City Real Estate Services Request for Proposal (RFP) Discussion: City Manager Taylor brought six RFP responses to the Council for consideration. The following citizens spoke from the audience:

- Butch Henry, 1201-1207 Lord Street, Pacific NW Realty
- Steven R. Dahl, 2602 Harris Street Road, Pacific NW Realty
- Todd Wade, 208 Vine Street, Woodford Commercial Real Estate
- Rod Wright, 97 Banyan Drive

Lengthy discussion followed. With consensus of the Council, this item was tabled to be considered at the January 19, 2016 Regular Meeting.

MOTION ITEMS:

Ordinance No. 16-3865 – Amending KMC 18.12 Flood Plain Management: The Deputy Clerk read the proposed ordinance by title only. Upon motion by Councilmember McDaniel, seconded by Councilmember Roberson, ‘Adopt Ordinance No. 16-3865, ‘AN ORDINANCE OF THE CITY OF KELSO AMENDING SECTION 18.12.070 OF THE KELSO MUNICIPAL CODE RELATING TO FLOODPLAIN MANAGEMENT.’ Motion passed, all voting yes.

Resolution No. 16-1150 – Employee Salary Classification Matrix Update, Amending Employee Handbook, Drug Free Workplace Policy: The Deputy Clerk read the proposed resolution by title only. Upon motion by Councilmember McDaniel, seconded by Councilmember Roberson, ‘Pass Resolution No. 16-1150, ‘A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KELSO AMENDING RESOLUTION NO. 15-1145 AND ADOPTING CHANGES TO THE SALARY CLASSIFICATION SYSTEM FOR NON-REPRESENTED EMPLOYEES, AMENDING THE PERSONNEL POLICY HANDBOOK APPLYING TO THE EMPLOYEES OF THE CITY AS INDICATED THEREIN.’ Lengthy discussion followed. Councilmembers Futcher, McDaniel, Roberson, and Hill voted yes. Councilmembers Malone and Alexander voted no. Motion passed, 4 to 2.

Appointment Council Position Vacancy: Upon motion by Councilmember Hill, ‘Extend the deadline for accepting applications for the council position vacancy to January 19, 2016.’ Motion died for lack of a second. Upon motion by Councilmember McDaniel, seconded by Councilmember Malone, ‘Appoint Kim Lefebvre to Council Position No.3.’ Councilmembers Futcher, McDaniel, Roberson, Alexander, and Malone voted yes. Councilmember Hill abstained. Motion passed, 5 to 1. Mr. Butterfield administered the oath. **Kim Lefebvre was appointed to Council Position No.3.**

2016 City Council Standing Committee/Board Assignments: With the consensus of the Council, the following Council Boards & Commissions Assignments were made:

- **SWEDC**
 - Rick Roberson and Todd McDaniel
- **Airport Authority**
 - David Futcher and Jim Hill (Alternate)
- **CAP Board**
 - Nancy Malone and Kim Lefebvre
- **CEDC Executive Board**
 - Steve Taylor
- **CEDC**
 - Rick Roberson and Nancy Malone
- **City Audit**
 - Todd McDaniel, Nancy Malone, and Jim Hill (Alternate)
- **Cowlitz Transit Authority Board**
 - Larry Alexander, Rick Roberson, and Jim Hill (Alternate)

- **CWCOG**
 - Rick Roberson and Kim Lefebvre (Alternate)
- **Disability Board**
 - David Futcher
- **911 E-Board**
 - Steve Taylor
- **Cowlitz County 911 Council**
 - Jim Hill and Larry Alexander (Alternate)
- **KDRA**
 - Larry Alexander and Nancy Malone
- **Fire Pension Board**
 - David Futcher, Brian Butterfield and Traci Howard
- **Library Board**
 - Kim Lefebvre and Larry Alexander (Alternate)
- **Lodging Tax Advisory**
 - Todd McDaniel
- **Multi-Agency Coordinating Group**
 - Steve Taylor and Chief Andrew Hamilton (Alternate)
- **Park Board Liaison**
 - Larry Alexander and Jim Hill (Alternate)
- **Public Health Advisory Committee**
 - Jim Hill
- **Sewer Operating Board (TRRWA)**
 - Mike Kardas and Steve Taylor (Alternate)
- **Solid Waste Technical**
 - Steve Taylor and Rick Roberson (Alternate)
- **Metropolitan Planning Organization**
 - Mike Kardas and Rick Roberson (Alternate)
- **RTPO**
 - Rick Roberson and Mike Kardas (Alternate)
- **'Big Idea' Board**
 - Larry Alexander and Kim Lefebvre (Alternate)
- **Pathways 2020**
 - Steve Taylor
- **Cowlitz County Housing First Coalition**
 - Jim Hill and Nancy Malone (Alternate)
- **TRRWA Governing Board**
 - Todd McDaniel and Rick Roberson (Alternate)

With the consensus of the Council, **Gary Archer was appointed to the 'Big Idea' Board Citizen Position.**

MANAGER'S REPORT:

Steve Taylor: Congratulated the councilmembers.

STAFF REPORTS:

Finance Director/City Clerk Brian Butterfield: Asked that the new councilmembers make an appointment with Patty Murray in the Finance Department.

COUNCIL REPORTS:

Todd McDaniel: No report.

Jim Hill: No report.

Nancy Malone: No report.


Rick Roberson: Expressed thanks to the staff and the Public Works Department for the cleanup effort they did in the aftermath of a recent windstorm.

Larry Alexander: No report.


Kim Lefebvre: No report.

David Futcher: Commented that he appreciated the efficiency of what was accomplished tonight. He commented that he appreciated the opportunity to work with the new councilmembers.

There being no further business, Mayor Futcher adjourned the meeting at 7:44 p.m.



MAYOR



CITY CLERK