



Community Development Department

203 S. Pacific Avenue, PO Box 819 Kelso, WA 98626



Kelso Planning Commission

Meeting Minutes

Tuesday, March 13, 2018

6:00 pm

Commissioners Present: Gary Schimmel, Star Garcia, Daniel Graves, Charles Hendrickson, Ann Hight

Commissioners Absent: None

Staff Present: Tammy Baraconi, Planning Manager
Amber Jacobs, Department Assistant.

1 **Call to Order: 6:00 PM**

2 Chairman Schimmel called the meeting to order and roll call was taken.

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4 **Approve Minutes:**

5 Upon motion by Commissioner Hendrickson, seconded by Commissioner Graves, 'Approve the minutes of the
6 February 13, 2018, Regular Meeting'. Motion passed, all voting yes.

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8 **Citizen Business:**

9 None

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11 **Commission Business:**

12 None

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14 **Public Hearing:**

15 Chairman Schimmel opened the Public Hearing at 6:01 PM

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17 **Severe Weather Shelter Code:**

18 The Planning Commission held a public hearing to take citizen comment on the proposed Severe Weather
19 Shelter Code. Shawn Nyman of Longview, Luke Keilwitz of Longview and Mikaela Merkel of
20 Longview all spoke from the audience. All shared positive experiences with the Longview Emergency
21 Shelter and are supportive of Kelso recommending the Severe Weather Shelter Code.

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23 Commissioner Garcia made a motion to accept the Severe Weather Shelter Code with a positive
24 recommendation. Motion passed, all voting yes.

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26 Planning Manager Baraconi stated that the recommendation of the Severe Weather Shelter Code to Kelso
27 City Council will be in April.

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29 Chairman Schimmel closed the Public Hearing at 6:24 PM.

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31 **Adjournment:**

32 There being no further business, Commissioner Schimmel adjourned the meeting at 6:24 PM.

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34 **Public Workshop:**

35 Planning Manager Baraconi presented binders with draft updates to the Unified Development Code to the Planning
36 Commissioners and explained the contents of the binder which include new code sections, revisions for clarification
37 of language on existing code and moving code to different locations within the code that are more appropriate. She

38 also asked the Commission provide feedback and recommendations on the draft changes. Discussed on site plan
39 requirements, permit extension, variances, restructuring zoning code requirements to simplify, accessory structures,
40 residential multi-family and residential multi-dwelling zone minimum lot sizes, and downtown zoning code issues.
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42 **Adjournment:**

43 There being no further discussion, Commissioner Schimmel closed the workshop at 7:09 PM.
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Gary Schimmel, Planning Commission Chair



Respectfully submitted: Amber Jacobs, Department Assistant